PRESENT:

| Members: | Independent Member Mr J Cailes (Chairman for the meeting) |
|----------|---|
| | Councillor S Jones |
| | Parish Councillor M Hammond |

Officers: Council Secretary and Solicitor (Mrs G Rowe) Member Services Manager (Mr G Martin)

16. APPOINTMENT OF CHAIRMAN

RESOLVED: That Independent Member Mr J Cailes be appointed Chairman for the meeting.

17. APOLOGIES

There were no apologies for absence.

18. MEMBERSHIP OF THE SUB - COMMITTEE

There were no changes to the membership of the sub-committee.

19. DECLARATIONS OF INTEREST

There were no declarations of interest.

20. COMPLAINT OF BREACH OF CODE OF CONDUCT - LG5/48

The Sub-Committee considered the report of the Council Secretary and Solicitor to decide whether any action should be taken on a complaint she had received, attached at Appendix 1 to the report, in respect of potential breach of the Code of Conduct.

The Sub-Committee considered the Pre-Assessment report attached at Appendix 2 to the report and the recommendations contained therein.

RESOLVED: That consideration of this complaint be deferred to enable the Monitoring Officer be requested to obtain further information.